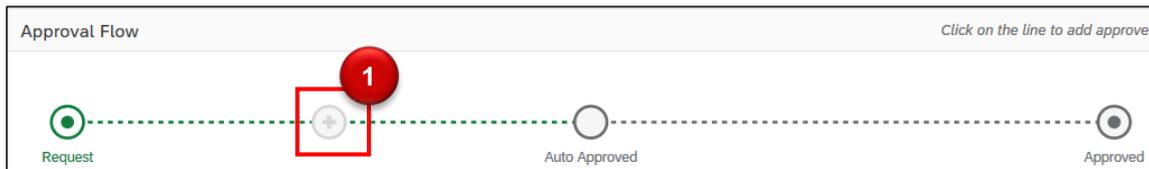


Adding Watchers and Approvers



Adding Watchers and Approvers

Approvers and Watchers can be added to the approval flow during checkout or after submitting a PR. Watchers can view requests, but no action is required. Approvers must approve requests before they can move forward. System generated approvers cannot be removed.



Add Approval Request

Add this approval request as Approver Watcher

Provide a reason: Optional

Email Address - bacci

Email Address	Name	ID
mbacci@bu.edu	MARY BACCI	MBACCI

Choose

Cancel OK

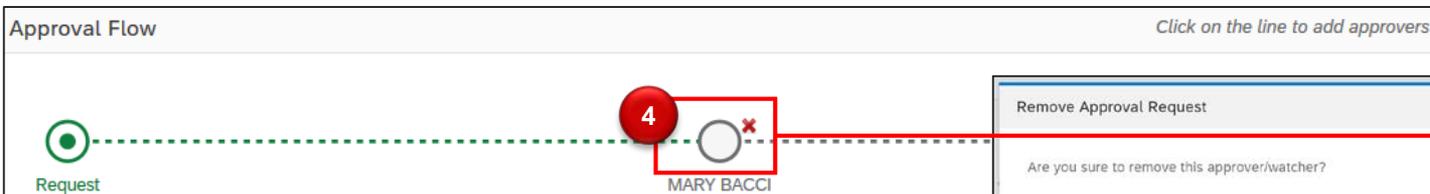
1 Hover over the approval workflow and click the + icon where you want to add an approver/watcher.

2 Click the radio button next to **Approver** or **Watcher**.

3 Search and click **Choose** next to the appropriate name. Click **OK**.

4 **Removing Approver/Watcher:** Click the remove icon next to the name to remove. Click **Remove**.

View updated approval workflow.



Note:

- Add watchers if other team members need to see your PR, but their approval is not required.
- Only added watchers/approvers can be removed.