**APPENDIX A: INTERNATIONAL RESEARCH**

**Instructions: Use this form when conducting research outside of the United States. Depending on the research and location, the IRB may request that you provide an expert regarding the cultural context in which the research will be conducted.**

**SECTION A: Protocol and Contact Information**

**Protocol Number**:       Date:

**Protocol Title** :

**Principal Investigator, Degrees**:

**SECTION B: BU International Travel Related Policies**

Boston University has several policies regarding international travel, travel registration, technology requirements/recommendations for international travel, research security and export controls. Please review the policies in the links below:

* <https://www.bu.edu/globalprograms/manage/international-travel/international-travel-risk-policy/>
* <https://www.bu.edu/globalprograms/manage/international-travel/international-travel-registry/>
* <https://www.bu.edu/globalprograms/manage/international-travel/technology/>
* <https://www.bu.edu/research/ethics-compliance/research-security/export-control/working-with-international-collaborators-lab-members/>

[ ]  ***I confirm that I have read and will comply with the above-noted policies, as relevant to my research.*** **(REQUIRED)**

**SECTION C: Research Site Information**

1. **Name country or countries where the research will be conducted:**

1. **List region(s) within the country where the research will be conducted:**

1. **Name organization(s) with which the research will be conducted:**

1. **Describe any collaboration with local investigators, including research activities the collaborators will conduct and training they may receive to conduct the research (this may include human subjects protection training, and/or specific training for the research activities – e.g. recruitment, consent, interview procedures, etc.):**

1. **Provide the language(s) primarily used at the research site:**

**5a. The BU investigator(s) is fluent in this language?** [ ]  **Yes** [ ]  **No**

**5b. If the BU investigator is not fluent in the language, state who will be responsible for translation services and who will be conducting research activities with the participants:**

**5c. The research will be conducted in languages other than English and materials to be used with study participants (e.g. recruitment materials, consent forms, surveys, etc.) have been or will be translated into that language and submitted to the IRB along with a completed** [**translation attestation form**](https://www.bu.edu/research/ethics-compliance/human-subjects/supplemental-forms/)**.** [ ]  **Yes** [ ]  **No**

 ***If no, provide a rationale:***

1. **Describe the BU Investigator’s experience and qualifications for conducting research at this site/in this community:**

1. **Describe whether the BU PI will be present while the research is being conducted, and if not, who will be leading the research activities:**

1. **Provide the name and contact information for the local IRB/Ethics Committee that will review the research: Note: if no ethics review is required, please provide documentation stating such. *Please be aware that most countries have requirements for review and registrations or permits to conduct research. Some involve fees. It is the Investigator’s responsibility to be aware of and comply with all local laws and regulations.* There are several resources to find local review requirements:** [**OHRP International Compilation of Human Research Standards**](https://www.hhs.gov/ohrp/international/compilation-human-research-standards/index.html) **and** [**NIAID Clinical Regulations around the Globe**](https://clinregs.niaid.nih.gov/)**.**

1. **Describe the plan for communicating with the IRB while the research is being conducted. This should include details about how unanticipated problems, noncompliance, subject complaints, and changes will be communicated to the IRB:**

**SECTION D: Export Control Assessment**

If either of the below questions are marked ‘yes’, please contact the Export Control Office: export@bu.edu.

1. **Will you be bringing materials - other than a general work or personal laptop, phone, iPad, etc. - to the international research site?** This includes items such as prototypes, samples (including biological/hazardous materials), equipment, hardware, technology, software, technical drawing, schematics, and data.

[ ] **\*Yes** [ ]  **No**

\*If yes, please describe:

1. **Will your travel include a destination to an** [**embargoed or sanctioned country**](https://www.ecfr.gov/current/title-15/subtitle-B/chapter-VII/subchapter-C/part-746) **or a** [**Foreign Country of Concern**](https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-section19237&num=0&edition=prelim)? These are subject to change, but currently, these counties include: Belarus, China, **Cuba, Iran, Iraq, North Korea, Russia, Syria,** temporarily occupied Crimea region of Ukraine **and other regions including** Donetsk People's Republic (DNR) and Luhansk People's Republic (LNR).

[ ] **\*Yes** [ ]  **No**

\*If yes, please describe: