

 School of Hospitality Administration
**International Experience Pre-Approval Form
HF440**

ABOUT YOU

Your name:

BU ID:

Expected Graduation Date:

International Student? Yes No

***IMPORTANT: International students** working in the U.S. MUST fill out a Curricular Practical Training (CPT) form to be authorized to work off-campus. It does not matter if the opportunity is paid or unpaid, you must get work authorization. The CPT form can be found on the ISSO website and must be signed by the Marriott Career Center first.

Be sure to read the HF440 Manual found here, and review the different options to complete HF440.
<http://www.bu.edu/hospitality/files/2018/07/International-Experience-Manual-HF440-Revised-Spring-2018.pdf>

Which option(s) have you selected to complete HF440:

What will you post to your HF440 portfolio to show that you have completed your plan? For example, if you go abroad, you will post your paper that you write for your internship class. If you are taking an additional semester of a foreign language, you will note that on your portfolio and we will view that you passed on your transcript.

Student Signature: _____ **Date:** _____

Please print, sign, and submit completed form to the Marriott Career Center Room 102. If you also need a CPT signature, you must make an appointment on Handshake.