

COM / Declaration of Minor Fact Sheet

All College of Communication students may pursue minors in any area where minors are available outside their major. Minors will not be listed on your diploma but will appear on your transcript after graduation.

PLEASE SEE A COM ACADEMIC ADVISOR WITH ANY QUESTIONS.

The process of declaring a minor is as follows:

Determine which minor program interests you. Consult with your faculty mentor for input on which minor area may best support and/or enhance your professional area of study at COM.

Take this form to the appropriate minor offering department. Courses required for the minor, including completed and remaining courses must be listed and signed off by an advisor from that department. This is essential in terms of knowing you will be able to complete all requirements and graduate on time. It is also necessary for us to know that you've completed all requirements when we certify COM students for COM graduation.

COM students must bring the signed and completed form to COM Undergraduate Affairs. We will enter it into the computer system for you and place it in your permanent file. It is then your responsibility to complete exactly what is on the form. Any changes or substitutions must be authorized and documented by the minor department and placed in your COM record.

Additionally, if you are a non-COM student and you wish to declare a COM minor you must use this form. This form needs to be completed by the COM department you wish to minor in. Once it is completed you must turn it in to your home school for processing. Please note: you must complete the pre-requisite for the COM minor (COM CO201, or FT201 for Film & TV Majors only, with a C or better) before a minor can be declared.

Courses to complete minors are dictated by the department. Check the Undergraduate Programs Bulletin (www.bu.edu/academics) for minor requirements in your area of interest.

For students who entered BU prior to Fall 2018, and transfer students who entered BU prior to Fall 2020: COM students pursuing a minor in CAS can expand their CAS focus to fit in the course work. CAS minor course work may also satisfy COM foundation requirements, but no course may count in 2 places in COM (i.e. if EN335 is to count for a foundation requirement, it will not count for your CAS focus requirement). See the CAS focus information sheet for more information. A non-CAS minor cannot count toward a CAS focus requirement.

COM / Declaration of Minor

Name _____

BU ID# _____ Email Address _____

Major _____ Year of Graduation _____

To: Minor Offering Department Advisor

This student is pursuing a minor in _____

Please list the course work required to satisfy this minor, as discussed with the student.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Student Signature

Date

Minor Offering Advisor Signature

Date

Minor Department Hegis Code (required) _____

COM Students: Please return this completed form to COM Undergraduate Affairs, room 123.

Non-COM Students: Please turn this completed form in to your home school for processing.

Make a copy of this form for your records before submitting it.